



Privacy Policy

COMMITMENT TO PRIVACY

Sports Car Club of British Columbia ("SCCBC") is committed to maintaining the security and privacy of your personal information. This Policy documents our on-going commitment to you and has been developed in compliance with privacy law in Canada.

1. SCOPE OF POLICY

This Policy addresses personal information about individuals who are members of SCCBC.

2. ACCOUNTABILITY

SCCBC is accountable and responsible for personal information under its control. SCCBC has designated a Privacy Officer who is accountable for SCCBC's compliance with this Policy.

SCCBC will adopt procedures to protect personal information and receive and respond to inquiries.

3. PURPOSE

SCCBC collects your personal information for the following purposes:

- to operate SCCBC as a volunteer run association dedicated to motor sport;
- to liaise with other bodies who have the authority to regulate motor sport events;
- to respond to emergency situations such as a medical condition
- to comply with all legal and regulatory requirements;

The purposes listed above are a reasonably necessary part of your relationship with SCCBC.

When your personal information is to be used for a purpose not previously identified, the new purpose will be disclosed to you prior to such use, and your consent will be sought unless the use is authorized or required by law.

4. CONSENT

SCCBC will obtain your consent to collect, use or disclose personal information except where SCCBC is authorized or required by law to do so without consent.

Consent may be provided orally, in writing, electronically, through inaction (such as when you fail to notify SCCBC that you do not wish your personal information collected/used/disclosed for optional purposes following reasonable notice to you) or otherwise. For example, oral consent could be expressed over the telephone at the time information is being collected; electronically when submitting a membership application or other information; or in writing when signing an application form.

You may withdraw your consent at any time provided reasonable written notice of withdrawal of consent is given by you to SCCBC. Upon receipt of your written notice, SCCBC will inform you of the likely consequences of the withdrawal, which may include the inability of SCCBC to provide certain services or allow you to participate in certain events or activities.

5. LIMITS ON COLLECTION OF PERSONAL INFORMATION

SCCBC will not collect personal information indiscriminately and will limit its collection of your personal information to what is reasonably necessary for the purposes consented to by you. SCCBC may also collect information as authorized by law.

6. RETENTION OF PERSONAL INFORMATION

Your personal information will only be used or disclosed for the purposes set out above and as authorized by law.

SCCBC will keep personal information used for at least one year after using it.

SCCBC will destroy, erase or make anonymous documents or other records containing personal information as soon as it is reasonable to assume that the original purpose is no longer being served by retention of the information and retention is no longer necessary for legal purposes.

SCCBC will take due care when destroying personal information so as to prevent unauthorized access to such information.

7. SAFEGUARDING PERSONAL INFORMATION

SCCBC protects the personal information in its custody or control by making reasonable security arrangements to prevent unauthorized access, collection, use, disclosure, copying, modification, disposal or similar risks.

You should be aware that confidentiality and security are not assured when information is transmitted through e-mail or wireless communication. SCCBC will not be responsible for any loss or damage suffered as a result of a breach of security or confidentiality when information is transmitted by e-mail or wireless communication.

8. PROVIDING ACCESS

You have a right to access your personal information held by SCCBC.

Upon written request and authentication of identity, SCCBC will provide you with personal information under its control, information about the ways in which that information is being used and a description of the individuals and organizations to whom such information has been disclosed.

SCCBC will make personal information available within 30 days or provide written notice where additional time is required to fulfill the request.

9. CHANGES TO POLICY

To keep pace with economic and technological changes, SCCBC may revise this Policy from time to time. The revised Policy will be posted on our website, and will come into effect 30 days after it is posted.

10. COMPLAINTS

Any inquiry, complaint or question regarding this Privacy Policy must be directed in writing to the SCCBC Privacy Officer.

Contact Information:

Privacy Officer
secretary@sccbc.net